OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS

BOARD OF DIRECTORS COMMUNICATION
APRIL 7, 2026 AGENDA

Subject:	**Action Required:**	**Approved By:**
Annual Caterpillar Parts & Services Advanced Purchase Order Contract with J.A. Riggs Tractor Company	√ **Ordinance** Resolution	
Submitted By: Fleet Services Department		Delphone Hubbard City Manager

SYNOPSIS	A sole-source Ordinance to authorize the City Manager to enter into a 1-year advanced purchase order contract with J. A. Riggs Tractor Company, for purchase of Caterpillar Parts and Services to maintain and repair Caterpillar heavy equipment and machinery in the City's Fleet.
FISCAL IMPACT	The amount should not exceed $500,000.00, plus applicable taxes and fees. Funds for this contract are allocated in Fleet Maintenance Account Nos.: 600031-63371 & 600036-63372 and Fleet Parts Account No. 600013-60310.
RECOMMENDATION	Pass the Ordinance.
BACKGROUND	J. A. Riggs Tractor Company is the only authorized Caterpillar dealer in central Arkansas. This is the second 1-year contract extension of 3 possible-year extensions of the original 1-year contract as authorized by Little Rock, Ark. Ordinance No. 22,612 (May 6, 2025).