

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
MARCH 17, 2026 AGENDA**

Subject:	Action Required:	Approved By:
To authorize the City Manager to enter into an annual purchase order contract with Rynse, Inc., and Riverdale Autowash LLC, for vehicle washing services for the vehicles in the City's Fleet.	Ordinance ✓ Resolution	
Submitted By: Fleet Services Department		Delphone Hubbard City Manager

SYNOPSIS	A resolution to authorize the City Manager to enter into an annual advance purchase order contract with Rynse Inc., and Riverdale Autowash LLC, for vehicle washing services for the vehicles in the City of Little Rock's Fleet.
FISCAL IMPACT	The total amount not to exceed \$250,000.00. Funds for this purchase are allocated in the Fleet Services Parts Account No. 600013-60310.
RECOMMENDATION	Adopt the Resolution.
BACKGROUND	This APO is for a term of one (1) year, with the option to renew for up to two (2) additional one-year terms. This represents year one (1) of a possible three (3) year contract. Vendor selection was conducted through the formal bid process. A total of three (3) bids were received; however, two (2) companies advanced to the Best and Final Offer stage. Rynse Inc. also participates in Sourcewell Contract #031224-RYN, providing an additional competitive purchasing option. Riverdale Autowash offers a brushless-wash option that aligns with the City's operational needs, while Rynse Inc. proposed a brush-type wash service available at multiple Little Rock locations.