

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
MARCH 17, 2026 AGENDA**

<p>Subject: Approval of Additional Cooperative Contract Vendor, Purchasing Association of Cooperative Entities</p> <p>Submitted By: Finance Department</p>	<p>Action Required:</p> <p>Ordinance √ Resolution</p>	<p>Approved By:</p> <p style="text-align: center;">Delphone Hubbard City Manager</p>
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SYNOPSIS	A resolution to authorize the City Manager to enter into an additional cooperative contract with Purchasing Association of Cooperative Entities (PACE).
FISCAL IMPACT	This resolution does not have any financial impact as there is no cost associated but entering into the cooperative contract would allow the City access to better pricing for needed supplies.
RECOMMENDATION	Adopt the Resolution.
BACKGROUND	<p>This resolution would add additional cooperative to the list of cooperatives previously approved by the Board of Directors on February 3, 2026.</p> <p>The cooperatives are utilized to speed up the procurement process as the City conducting its own formal bid could take at least three (3) weeks, twenty-one (21) days, of posting time, plus time to draft and develop a scope for the bid and then negotiate/process the bid documents and get it to the Board of Directors for approval. In total on the low end this could take six (6) weeks, but is usually longer, whereas, utilizing a cooperative that has been formally bid by another organization already could be accomplished in as little as three weeks with Board approval.</p> <p>The addition of this cooperative will provide the City with</p>

access to certain vendors not available on other cooperatives including one that sells software that will benefit the Little Rock Parks and Recreation Department. Specifically, the tool would allow staff to quantify visitation patterns, identify peak usage times, analyze where visitors originate, and measure the impact of capital improvements and special events with objective data.

This tool would strengthen staff's ability to make data-driven decisions related to capital planning, marketing strategy, and equitable service delivery. It would enhance grant applications, support budget justification, and provide measurable performance data aligned with our CAPRA accreditation efforts. By investing in the tool, it positions the department to operate more strategically, improve transparency in reporting, and ensure resources are allocated where they create the greatest community impact.