



### Parks Commission Retreat – March 11, 2026

- Melissa Mitchell - Facilitator
- 1. Welcome
- 2. Roll Call
- 3. Presentations
  - a. Deputy City Attorney: Simone Blagg - FOIA
  - b. Creative Economy Advisor: Melissa Mitchell - Boards and Commissions
    - i. New Orientation Process
- 4. New Business
  - a. Roberts Rules of Order: cheat sheet
  - b. Bylaws Review:
    - i. Absenteeism
    - ii. Quorum: half + 1
    - iii. Membership Term
    - iv. Purpose
  - c. Park Commission Goals 2026
    - i. Request to support existing goals of P&R: ask Director Couch
    - ii. Continue site visits: Reservoir, Stephens (M. Burkhalter will provide feedback because sites may be under construction), Morehart Park, Rock Creek Trail
      - 1. Work w/Mike Simmons for tour led
    - iii. Fundraiser: potential tournaments;
    - iv. Response and recognition of citizen's communication
    - v. Identify number of new parks adopted
    - vi. Parks Conservancy subscription?
  - d. Site Visits
  - e. Subcommittees (3): *NEXT MEETING*
    - i. New commissioners are assigned to a subcommittee
    - ii. Identify subcommittee Chairperson(s);
      - 1. Recording responsibilities
      - 2. Communication of meeting
  - f. Vacancies: Four vacancies
    - i. One application
    - ii. Marketing plan for vacancies: speak to Graham
    - iii. Vendor at ROCK Academy Session
  - g. Fundraiser
  - h. Parks Lunch Feedback
    - i. Commissioners would like to identify another location to meet to include lunch during meeting;



- ii. How much does it cost to eat?
  - iii. Consider moving the meeting time back to noon
- i. Retreat Plan for 2027
  - i. January retreat right after meeting
  - ii. Discuss in November