City of Little Rock
Department of Housing & Neighborhood Programs
Community Development Division

Public Services (only)
Project Application Form
2027 Program Year

PLEASE BE ADVISED THAT PROJECTS SELECTED WILL BE SUBJECT TO FUNDING AVAILABILITY

Legal Name of Organization					
Founded Date		501 (c)(3)	Yes ☐ No ☐	Yes, Date of Approval	
(Please provide a copy of the 501 (c) certificate/letter.)					
Address					
Mailing Address (if different)					
Telephone Number				Fax Number	
Unique Entity Identifier Number (UEI)		Active UEI	Yes ☐ No ☐	Federal Tax ID Number or EIN	
Please note that you must have a UEI number to be eligible for CDBG funds and active registration with SAM.GOV					
E-Mail Address					
Submitted by		Title			
Contact Person		Title			
Contact Person's Direct Telephone Number					

Project Information

Name of Project			
Has your Organization received CDBG funding in the past?	Yes ☐ No ☐	When	
Project CDBG National Objective			
Project Performance Measurement Objective			
Project Performance Measurement Outcome			
Please refer to the listing in the CDBG NOFA for the National Objective, Performance Measurement Objectives & Outcomes			
Neighborhood and/or Ward being Served			
Estimated Project Cost		Number of persons served	

Project Description
(Attach additional pages if necessary)

1. Briefly describe the proposed project.

2. Briefly describe the purpose of the project.

3. Describe the targeted population (low-income elderly, at-risk youth, etc.) or the neighborhood and ward to be served:

4. Identify your procedures that will document low and moderate income eligibility of program participants. (Attach an intake form, a copy of the application, or detailed list of items used to determine client eligibility).

5. If the proposed project is for an ongoing service or program, to be provided, indicate if this is anew or existing project. (i.e. fund meals on wheels, youth activity, health care, etc.). If existing how long has your organization provided service or program.

6. If the proposed projects is for an ongoing service or program, complete the program budget form or attach a budget that shows all costs associated with the project and all resources available for this project in addition to this funding request.

7. Does the implementation of this program depend on receiving 100% of your CDBG request?

8. If you are not approved for 100% of your CDBG request, how will you address the shortfall?

9. Briefly describe your organization qualifications, indicate staff members and experience in managing grants and similar programs.

10. Does the organization have an active Board of Directors? ☐ Yes ☐ No
    a. If so, how many members?_____ and how often do they meet_____
       Please provide a list of members as a attachment.
    b. If not, what is the oversight body for the organization?

11. Provide a copy of the most recently conducted Financial Audit and/or Financial Statement Review by an independent auditor for your organization. What is the time period for audit or financial statement review?

12. Provide a copy of your annual organization budget.

I CERTIFY THAT ALL OF THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE & CORRECT.

_____

PRINTED NAME AND TITLE

_____ _____

SIGNATURE ***DATE***

To be considered for funding, applications must be signed and received by email at barbor@littlerock.gov or by mail no later than 2:00 p.m. on Tuesday, December 15, 2026, to the address below.

Beverly Arbor
Department of Housing and Neighborhood Programs
Community Development Division
500 West Markham, Suite 120 West
Little Rock, Arkansas 72201
(501) 371-6825

PROGRAM BUDGET FORM
(Budget of Projected CDBG Funds)

Organization Name:	
Project Name:	

Fiscal Year 2027

Please provide a detailed explanation of each line item.

Budget Categories				
Line Item Object	**Funding Amount**			
	CDBG Amount	**Other Cash Contributions**	**In-Kind Amount**	**Total Amount**
Total				

Please include leveraging resources including cash, cash equivalent (i.e., other federal, state, and local grant awards) and in-kind contributions, such as services, donations, or equipment.