



CITY OF LITTLE ROCK

Finance • Accounts Payable

Little Rock City Hall, 500 W. Markham St., Third Floor
Little Rock, AR 72201

2025 ACCOUNTS PAYABLE CHECK-RUN SCHEDULE

All approved payment requests must be submitted to Accounts Payable via accountspayable@littlerock.gov by 12 noon on the “Due to Accounts Payable by” date below before the invoice due date range.

All invoices must have an account coding and approval signature on them BEFORE you sent them to A/P.

<u>Due to Accounts Payable by:</u>	<u>For the Check Run Date</u>	<u>For Invoices with Due Date</u>		
		<u>Start</u>	<u>End</u>	
1/3/2025	1/9/2025	1/12/2025	1/18/2025	
1/10/2025	1/16/2025	1/19/2025	1/25/2025	
1/16/2025	1/23/2025	1/26/2025	2/1/2025	HOLIDAY
1/24/2025	1/30/2025	2/2/2025	2/8/2025	
1/31/2025	2/6/2025	2/9/2025	2/15/2025	
2/7/2025	2/13/2025	2/16/2025	2/22/2025	
2/13/2025	2/20/2025	2/23/2025	3/1/2025	HOLIDAY
2/21/2025	2/27/2025	3/2/2025	3/8/2025	
2/28/2025	3/6/2025	3/9/2025	3/15/2025	
3/7/2025	3/13/2025	3/16/2025	3/22/2025	
3/14/2025	3/20/2025	3/23/2025	3/29/2025	
3/21/2025	3/27/2025	3/30/2025	4/5/2025	
3/28/2025	4/3/2025	4/6/2025	4/12/2025	
4/4/2025	4/10/2025	4/13/2025	4/19/2025	
4/11/2025	4/17/2025	4/20/2025	4/26/2025	
4/18/2025	4/24/2025	4/27/2025	5/3/2025	
4/25/2025	5/1/2025	5/4/2025	5/10/2025	
5/2/2025	5/8/2025	5/11/2025	5/17/2025	
5/9/2025	5/15/2025	5/18/2025	5/24/2025	
5/16/2025	5/22/2025	5/25/2025	5/31/2025	
5/22/2025	5/29/2025	6/1/2025	6/7/2025	HOLIDAY
5/30/2025	6/5/2025	6/8/2025	6/14/2025	
6/6/2025	6/12/2025	6/15/2025	6/21/2025	
6/13/2025	6/20/2025	6/22/2025	6/28/2025	HOLIDAY
6/20/2025	6/26/2025	6/29/2025	7/5/2025	
6/27/2025	7/3/2025	7/6/2025	7/12/2025	
7/3/2025	7/10/2025	7/13/2025	7/19/2025	HOLIDAY
7/11/2025	7/17/2025	7/20/2025	7/26/2025	



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		<u>Start</u>	<u>End</u>	
7/18/2025	7/24/2025	7/27/2025	8/2/2025	
7/25/2025	7/31/2025	8/3/2025	8/9/2025	
8/1/2025	8/7/2025	8/10/2025	8/16/2025	
8/8/2025	8/14/2025	8/17/2025	8/23/2025	
8/15/2025	8/21/2025	8/24/2025	8/30/2025	
8/22/2025	8/28/2025	8/31/2025	9/6/2025	
8/28/2025	9/5/2025	9/7/2025	9/13/2025	HOLIDAY
9/5/2025	9/11/2025	9/14/2025	9/20/2025	
9/12/2025	9/18/2025	9/21/2025	9/27/2025	
9/19/2025	9/25/2025	9/28/2025	10/4/2025	
9/26/2025	10/2/2025	10/5/2025	10/11/2025	
10/3/2025	10/9/2025	10/12/2025	10/18/2025	
10/10/2025	10/16/2025	10/19/2025	10/25/2025	
10/17/2025	10/23/2025	10/26/2025	11/1/2025	
10/24/2025	10/30/2025	11/2/2025	11/8/2025	
10/31/2025	11/6/2025	11/9/2025	11/15/2025	
11/7/2025	11/13/2025	11/16/2025	11/22/2025	HOLIDAY
11/14/2025	11/20/2025	11/23/2025	12/6/2025	
Thanksgiving Break - No check run this week				
11/21/2025	12/4/2025	12/7/2025	12/13/2025	
12/5/2025	12/11/2025	12/14/2025	12/20/2025	
12/12/2025	12/18/2025	12/21/2025	1/10/2026	
Christmas Break - No check run this week				
Fiscal Year End - No check run this week				
12/19/2025	1/8/2026	1/11/2025	1/17/2026	

If you have any questions, please contact Stephanie Steele, Accounts Payable Supervisor, at ssteele@littlerock.gov or 501-371-6835.