



Jason Duncan
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Planning and Development

RE: Variance Request, 3 Riding Rd.

To Whom it May Concern:

I am applying on behalf of my clients for a variance to allow an addition on the above property that encroaches on the building setback line.

The proposed addition would be to enclose and extend the existing carport into a garage, as well as to add a second story. The proposed addition to the garage would encroach on the building set back line, but not on the further 15' easement which exists beyond the building setback.

I have included additional documents demonstrating the proposed addition, which include a copy of the survey with the proposed addition placed on it, a photo of the existing carport, as well as a sheet from the architect on the project demonstrating the end goal of the project.

Please feel free to reach out with any questions or concerns, and thank you for your consideration

Respectfully,

J Duncan