

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION  
JUNE 20, 2017 AGENDA**

<b>Subject:</b>	<b>Action Required:</b>	<b>Approved By:</b>
<p>An ordinance to dispense with competitive bids and authorize a contract extension with Risk Management Resources to provide Third-Party Administration Services for the City's Self-Funded Workers' Compensation Program</p> <p><b>Submitted By:</b></p> <p>Human Resources Department</p>	<p>✓<b>Ordinance</b> Resolution Approval Information Report</p>	<p>Bruce T. Moore City Manager</p>
<b>SYNOPSIS</b>	<p>This ordinance waives competitive bidding as impractical and unfeasible regarding an extension of the existing contract to provide Third-Party Administration Services for the City's Self-Funded Workers' Compensation Program.</p>	
<b>FISCAL IMPACT</b>	<p>Funds required for this contract extension are available in Account No. 101003-52033.</p>	
<b>RECOMMENDATION</b>	<p>Approval of the resolution.</p>	
<b>BACKGROUND</b>	<p>The City operates a Self-Funded Workers' Compensation Program. In order for the City to ensure proper processing of Worker's Compensation claims, a Third-Party Administrator is utilized. The City has operated the last three (3) years with Risk Management Resources as the company that provides such coverage; however, the question has arisen as to whether this contract is subject to a new competitive selection process.</p>	

**BACKGROUND  
CONTINUED**

The current coverage will end on June 30, 2017, and this ordinance is needed to provide a coverage for the nine (9)-month period ending on March 31, 2018. It is necessary to submit this contract to competitive selection; however, the City cannot get any extension to allow for such bidding without a nine (9)-month extension of the existing contract with Risk Management Resources.