

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
APRIL 1, 2025 AGENDA**

Subject:	Action Required:	Approved By:
<p>A resolution to authorize the City Manager to extend the agreement with Risk Management Resources for third-party administration of the City’s Self-Funded Workers’ Compensation Program.</p> <p>Submitted By:</p> <p>Human Resources</p>	<p>Ordinance √ Resolution</p>	<p>Susan Altrui Acting City Manager</p>
SYNOPSIS	<p>A resolution to authorize the City Manager to extend the 3-month extension of the Third-Party Administration Agreement from March 31, 2025, to June 30, 2025, with Risk Management Resources for third-party administration of the City’s Self-Funded Workers’ Compensation Program. If adopted, this resolution would ensure continuity of services and facilitate the competitive Request for Proposals (RFP) process for future administration services.</p>	
FISCAL IMPACT	<p>The amount is not to exceed Seventy-Two Thousand Dollars (\$72,000.00). Funds required for this agreement are budgeted in Account #101003-52033.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
BACKGROUND	<p>The City operates a Self-Funded Workers’ Compensation Program. To ensure proper processing of claims, a Third-Party Administrator is utilized. Per Resolution No. 14,741 (March 2, 2018), the City entered into a contract for third-party administration of the Self-Funded Workers’ Compensation Program with Risk Management Resources for seven (7), one (1)-year terms. Per Resolution No. 15,943 (March 31, 2023)</p>	