

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

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**BOARD OF DIRECTORS COMMUNICATION  
APRIL 1, 2025 AGENDA**

<b>Subject:</b>	<b>Action Required:</b>	<b>Approved By:</b>
<p>Resolution authorizing an architectural services contract with Cromwell Architects and Engineers, Inc.</p> <p><b>Submitted By:</b> Public Works Department</p>	<p>Ordinance √ <b>Resolution</b> Approval Information Report</p>	<p>Susan Altrui Acting City Manager</p>
<b>SYNOPSIS</b>	<p>Authorizes the City Manager to execute an agreement with Cromwell Architects and Engineers, Inc. for the analysis and design of a failing retaining wall in the parking lot behind City Hall pursuant to an annual statement of qualifications process, bid number 2708.</p>	
<b>FISCAL IMPACT</b>	<p>Funding for this project is available in the Facility Improvement Account Activity S40C633.</p>	
<b>RECOMMENDATION</b>	<p>Approval of the resolution.</p>	
<b>BACKGROUND</b>	<p>In February of 2025 the wall that is located in the parking lot behind City hall was determined to be a safety risk after a site evaluation. Therefore, it has been deemed appropriate and necessary to analyze and design a replacement for the failing retaining wall. Detailed engineering design plans will be necessary to move forward with construction of improvements.</p>	