

1 **RESOLUTION NO. _____**

2
3 **A RESOLUTION TO AUTHORIZE THE CITY MANAGER**
4 **TO ENTER INTO A CONTRACT WITH LOCALITY**
5 **MEDIA, INC., IN AN AMOUNT NOT TO EXCEED SIXTY-**
6 **SEVEN THOUSAND FIVE HUNDRED TWENTY-EIGHT**
7 **DOLLARS AND 13/100 (\$67,528.13), FOR RECORD**
8 **MANAGEMENT SOFTWARE FOR THE LITTLE ROCK**
9 **FIRE DEPARTMENT; AND OTHER PURPOSES.**

10
11 **WHEREAS**, it is critical that the Little Rock Fire Department (LRFD) be able to gather and store data
12 which will allow it to respond to incidents safely and effectively; and,

13 **WHEREAS**, the LRFD has determined it is necessary to upgrade the Records Management System to
14 assure use of advanced technology and to meet accreditation requirements and standards; and,

15 **WHEREAS**, Ordinance 22,140 dated June 21, 2022, declared it impractical and unfeasible for bids
16 and authorized the Mayor to execute a sole source agreement with Locality Media, Inc. for records
17 management; and,

18 **WHEREAS**, Locality Media, Inc. provides the First Due Software which will enable LRFD to, among
19 other things, (1) gather and maintain information regarding fire systems, hydrants, hazardous materials,
20 occupancies, and other data; (2) to perform pre-incident mapping using GPS and other data; (3) to better
21 create and maintain its inspections of records and documents; and (4) to manage its data concerning permits;
22 and,

23 **WHEREAS**, LRFD requests an Agreement with Locality Media, Inc. to provide software for incident
24 reporting and records management system for one (1) year with an option to renew the contract for two (2)
25 additional one (1) year extensions after the initial term; and,

26 **WHEREAS**, the total cost of the addition of Locality Media, Inc.'s records management software is
27 Sixty-Seven Thousand, Five Hundred Twenty-Eight and 13/100 Dollars (\$67,528.13).

28 **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY**
29 **OF LITTLE ROCK, ARKANSAS:**

30 **Section 1.** The City Manager is authorized to enter into a Contract with Locality Media, Inc., to
31 provide records management software in an amount not to exceed Sixty-Seven Thousand, Five Hundred
32 Twenty-Eight and 13/100 Dollars (\$67,528.13) with an option to renew for two (2) additional one (1) year
33 contract terms (January 2025 through December 2025).

1 **Section 2.** Funding for this expenditure is available through ACT 833 special project (210519-
2 S00B250-63390).

3 **Section 3. Severability.** In the event any title, section, paragraph, item, sentence, clause, phrase, or
4 word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or
5 adjudication shall not affect the remaining portions of the resolution which shall remain in full force and
6 effect as if the portion so declared or adjudged invalid or unconstitutional were not originally a part of the
7 resolution.

8 **Section 4. Repealer.** All laws, ordinances, resolutions, or parts of the same, that are inconsistent with
9 the provisions of this resolution, are hereby repealed to the extent of such inconsistency.

10 **ADOPTED: February 4, 2025**

11 **ATTEST:**

APPROVED:

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13 _____
14 Allison Segars, City Clerk

Frank Scott, Jr., Mayor

15 **APPROVED AS TO LEGAL FORM:**

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18 Thomas M. Carpenter, City Attorney

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