



<u>Total Valuation</u>	<u>Fee</u>
\$5,000.00 and less	No fee, unless inspection required, in which case, a \$25.00 fee for each inspection shall be charged.
\$5,000.01 to \$50,000	\$50.00 for the first \$2,000.00, plus \$4.00 for each additional thousand or fraction thereof, to and \$50,000.00.
\$50,000.01 to \$100,000	\$250.00 for the first \$50,000.00, plus \$3.50 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,000.01 to \$500,000	\$420.00 for the first \$100,000.00, plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
Over \$501,000	\$1,620.00 for the first \$500,000.00, plus \$2.50 for each additional thousand or fraction thereof.

16 Certificate of Occupancy Fees

- 17 1. Certificate of Occupancy Fee for a new commercial building or addition with an
- 18 associated Building Permit - Sixty Dollars (\$60.00).
- 19 2. Residential Certificate of Occupancy associated with a new single-family
- 20 residence, new duplex, or new townhouse – Thirty Dollars (\$30.00).
- 21 3. Certificate of Occupancy Fee for existing buildings or change in in use only - One
- 22 Hundred Dollars (\$100.00)
- 23 4. Temporary or Partial Certificate of Occupancy (as set forth in Section U)
- 24 5. Certificate of Occupancy Update – One Hundred Dollars (\$100.00).

25 B. *Minimum Fee.* Minimum Fee for any Building Permit, except as otherwise specified, shall

26 be Fifty Dollars (\$50.00).

27 C. *Commercial Plan-Checking Fee.* When the valuation of the proposed construction exceeds

28 Five Thousand Dollars (\$5,000.00) and a plan is required to be submitted in accordance

29 with the Arkansas Fire Prevention Code, a Plan-Checking Fee shall be paid to the Building

30 Codes Division at the time of submitting plans and specifications for checking. Said Plan-

31 Checking Fee shall be equal to one-half of the Building Permit Fee. Minimum fees shall

32 be Fifty-Five Dollars (\$55.00) for new construction (added square-feet) repair, remodels

33 and miscellaneous permits requiring plan review. Such Plan-Checking Fee is in addition to

34 the Building Permit Fee and is non-refundable.

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D. *Data processing Fee.* The following is hereby established as the Data Processing Fee schedule for building, electrical, plumbing, mechanical, zoning, civil, and other related work in the City. Collected fees shall be placed in a separate account and shall be used for the purpose of purchasing and maintaining data processing equipment, software and to provide general training for Planning and Development Staff, or as determined by the Planning and Development Director. All purchases shall not be made without prior written approval from the Planning and Development Director. The Data Processing Fee is in addition to the permit charge and is non-refundable.

<u>Classification of Work</u>	<u>Fee</u>
Residential or Commercial Permits	\$25.00

*Act 474 of 1999 Surcharge.* As required by Act 474 of 1999, a surcharge of \$0.50 per each One Thousand Dollars (\$1,000.00) of construction authorized on any Non-Residential Construction Permit issued by the City will be imposed to financially support the Craft Training Education Program, with a maximum surcharge to be One Thousand Dollars (\$1,000.00).

E. *Inspection Fees for Moving of Houses, HUD-Certified Manufacture Homes, and Modular Buildings:*

Moving structure off lot	\$100.00
Moving structure on same lot	\$50.00
Required inspection before move inside City	\$50.00
Required inspection before move from City	\$50.00
from Pulaski County of adjacent County	
Required inspection for move to City from	\$100.00
outside adjacent Counties, but in the	(plus \$0.40 per mile round
State of Arkansas, or from out of State	trip plus expenses)

F. *Demolition of Structure.* \$0.10/square-foot of floor area. Minimum Fee of Fifty Dollars (\$50.00). Demolition Permit shall expire one (1)-year from issuance date except in cases where structure is declared to be an imminent danger.

G. *Blasting Fee.* In addition to insurance and bond as required in Ordinance No. 11,361 (February 18, 1963), a permit fee of One Hundred Dollars (\$100.00) for the first day and Fifty Dollars (\$50.00) for each additional day shall be charged.

H. *Parking Lot Fees.* A minimum routing fee of Fifty Dollars (\$50.00) shall be charged and permit fees shall be assessed as set forth in subsection 8-31 (c) I.A.

- 1 I. *Construction Shack or Field Office*. Fee of Fifty Dollars (\$50.00) with site plan. Fee  
2 waived if included with permit applications.
- 3 J. *Tent Permit*. Fee of Fifty Dollars (\$50.00) upon proper completion of Fire Department  
4 Approval Form.
- 5 K. *Swimming Pools*. Fees Assessed per Subsection 8-31 (c) I.A., but minimum fee shall be  
6 Fee of Fifty Dollars (\$50.00).
- 7 L. *Fuel Tank or Pump*. Each (new or replacement) will be Fifty Dollars (\$50.00).
- 8 M. *Miscellaneous Permit Fees*. Satellite dishes, solar panels, towers and cell sites, fire alarm  
9 systems, fence, indoor or outdoor storm shelter, and any other miscellaneous permit, unless  
10 previously outlined, shall be assessed as set forth in Subsection 8-31 (c) I.A. Retaining  
11 walls four (4) feet or more in height specifically used for retaining dirt or fill shall be  
12 designed, approved and stamped by a licensed design professional at time of application in  
13 accordance with the current City-adopted Building Codes. Fees shall be as set forth in  
14 Subsection 8-31 (c) I.A.
- 15 N. Fire Department Permits and Inspection Fees
- 16 1. The permit fee for new installations and/or replacement of fire sprinklers shall be  
17 assessed as follows:
- 18 A. Buildings or structures with 1 to 5,000 square-feet shall be assessed \$.042  
19 cents per square-foot. Buildings or structures with 5,001 square-foot and  
20 up shall be assessed \$200.00 for the first 5,000 square-foot plus \$.021 for  
21 each additional square-foot and up. \*In no case shall a permit fee be less  
22 than Fifty-Three Dollars (\$53.00).
- 23 2. The permit fees for other various Fire Suppression Systems shall be as follows:
- 24 A. The permit fee for a Standpipe System shall be Two Hundred Ten Dollars  
25 (\$210.00). On combination Standpipe and Sprinkler Systems the  
26 Sprinkler Permit Fee includes the Standpipe Fee.
- 27 B. The permit for a carbon dioxide Fire Suppression System shall be Two  
28 Hundred Ten Dollars (\$210.00) for the first 200 pounds of agent plus  
29 \$.021 for every pound in excess of 200 pounds.
- 30 C. The permit fee for a clean agent suppression system shall be Two Hundred  
31 Ten Dollars (\$210.00) for the first thirty-five (35) pounds of agent plus  
32 \$.063 for each pound of agent in excess of thirty-five (35) pounds.
- 33 D. The permit fee for a Foam Suppression System shall be \$.525 per gallon  
34 of foam concentrate where the system is not part of an Automatic Sprinkler  
35 System. Foam Suppression System that are submitted as part of an

1 Automatic Sprinkler System shall be reviewed under the sprinkler fee  
2 schedule. The minimum fee shall be Two Hundred Ten Dollars (\$210.00);  
3 the maximum fee shall be One Thousand, Five Hundred Seventy-Five  
4 Dollars (\$1,575.00).

5 E. The permit for a Range Hood Suppression System shall be Two Hundred  
6 Ten Dollars (\$210.00).

7 F. The permit fee for a Dry Chemical Suppression System shall be Two  
8 Hundred Ten Dollars (\$210.00) for the first thirty (30) pounds of agent  
9 plus \$.2625 for each pound in excess of thirty (30) pounds.

10 3. The inspection fee for various fire alarm and other miscellaneous fees shall be as  
11 follows:

12 A. Fire alarm test (4) stories and above

13 Inspection fee: \$210.00

14 Re-inspection fee: \$105.00

15 B. Fire alarm test up to (3) stories

16 Inspection fee: \$105.00

17 Re-inspection fee: \$53.00

18 C. Tent Inspection: \$53.00

19 D. Ansul System Inspection: \$105.00

20 E. Knox-box Lock Inspection: \$53.00

21 F. Investigative fee: \$53.00

22 G. Re-inspection fee: \$53.00

23 4. Collected fees shall be distributed as follows:

24 A. Fire Department: Fees collected deposited in Fire Marshal's Education  
25 and Training Account.

26 O. *Investigative Fee.* In those instances wherein the information submitted to obtain a permit  
27 is inadequate or incomplete, or work has begun without a permit, or an inspection is  
28 required to determine the "on-site" conditions prior to issuance or denial of a permit, the  
29 Building Codes Division may charge the owner an investigative fee of Forty-Five Dollars  
30 (\$45.00). The payment of the Investigative Fee shall not exempt any person from  
31 compliance with the provisions of the Code, or from any penalty prescribed by law.

32 P. *Re-Inspection Fee.* A re-inspection fee of Forty-Five Dollars (\$45.00) will be charged  
33 when an additional trip is made by an inspector due to rejections, lockouts, insufficient  
34 information as to location of building or structure, work not ready for inspection, or any  
35 other cause due to neglect or failure on the part of the applicant.

1 Q. *Penalties (Working Without a Permit)*. Where work for which a permit is required by a  
2 current City-adopted Building or Safety Code or a provision of the City Code is started or  
3 proceeded prior to obtaining said permit, the fee herein specified shall be tripled; however,  
4 payment of such triple fee shall not relieve any person from fully complying with the  
5 requirements of the such codes in the execution of the work nor from any penalties  
6 prescribed herein and no additional permits shall be granted until all fees have been paid.

7 R. *Copy Fees*.

- |    |  |                   |
|----|--|-------------------|
| 8  | 1. Duplicate permit card (lost, stolen, misplaced, etc.) | \$6.00 per card   |
| 9  | 2. Permit background computer readout                    | \$1.05 per copy   |
| 10 | 3. Copier fees   | \$0.2625 per copy |
| 11 | 4. Duplicate copy of Certificate of Occupancy            | \$11.00 per copy  |

12 S. *Reserved*.

13 T. *Expiration of Permits/Permit Refunds*.

- 14 1. All permits issued by the Building Codes Division shall expire one (1)-year from  
15 the date of issuance. Extensions of up to one (1)-year after the expiration date may  
16 be granted for each permit. The request for extension must be in writing to the  
17 Building Codes Division and must show just cause. A fee of One Hundred Dollars  
18 (\$100.00) shall be assessed for each year extension.
- 19 2. All permits issued by the Building Codes Division shall expire one (1)-year from  
20 the date of issuance. Extensions of up to (90) days may be granted for permits  
21 where the original fee was less than One Hundred Dollars (\$100.00). The fee for  
22 each (90)-day extension shall be the same as the original permit fee cost.
- 23 3. All permits shall become invalid if work authorized is not commenced within six  
24 (6) months of permit issue date, or if the work authorized is suspended or  
25 abandoned for a period of six (6) months after work is commenced. Before work  
26 can be resumed, a new permit must be obtained. The permit fee shall be one-half  
27 the amount required for a new permit, provided no changes have been made in the  
28 original plans and specifications for such work, and provided that suspensions or  
29 abandonment have not exceeded six (6) months.
- 30 4. A permittee holding an unexpired permit may apply for a one-time extension,  
31 provided they can show good and satisfactory reason, and beyond their control the  
32 work cannot be commenced within the six (6)-month period from the issue date.  
33 In order to renew work on a permit after it has expired, the permittee shall pay a  
34 fee in accordance with Subsection 8-31 (c) I.T.1 or 8-31 (c) I.T.2.

1           5. In cases where a change in contractor is made prior to completion of the job. The  
2           permit fee shall be assessed based on the stage of approval of inspections. The fee  
3           assessment shall be prorated in accordance with the number of remaining  
4           inspections. Inspections consist of the following:

5                 Building: Footing, Framing, Final

6                 Electrical: Pipe-In Wall, Rough, Final

7                 Plumbing: Slab, Rough, Final

8                 Mechanical: Duct Work, Rough, Final

9           6. Permit refunds issued in accordance with Finance Department Guidelines.

10   U. *Temporary Certificate of Occupancy Ninety (90) Days.*

11   A. Commercial. Sixty Dollars (\$60.00)

12           Single buildings, apartments, motels, hotels and multi-tenant occupancies when  
13           permitted under same contractor or owner shall be assessed as follows: Sixty  
14           Dollars (\$60.00) for the first five (5) units and Five Dollars (\$5.00) for each  
15           additional unit. A one-time extension of thirty (30) days may be granted if  
16           applicant can show just cause for temporary certificate of occupancy to be  
17           extended. Applicant shall pay extension fee of Eighty Dollars (\$80.00) for each  
18           extension request.

19   B. Residential. Fifty Dollars (\$50.00)

20           Temporary Certificate of Occupancies issued for residential occupancies shall  
21           expire ninety (90) days from date of issuance. A one-time extension of thirty (30)  
22           days may be granted if applicant can show cause for Temporary Certificate of  
23           Occupancy to be extended. Applicant shall pay extension fee of Seventy Dollars  
24           (\$70.00) for each extension request. Failure to obtain a Permanent Certificate of  
25           Occupancy after expiration of a Temporary Certificate of Occupancy may result  
26           in issuance of a Citation for appearance in Little Rock District Court. This may  
27           also include disconnection of utilities. Fines for occupying a structure without a  
28           Permanent Certificate of Occupancy may be assessed up to Two Hundred Fifty  
29           Dollars (\$250.00) per day for each occurrence.

30   II. Electrical Permit Fees

31   A. *New Construction.*

32           1. One (1) and Two (2)-Family Dwelling: 0.10/square-foot under roof

33           2. All other occupancies: As set forth in the unit cost schedules in Subsection 8-  
34           31(c)II.C.

35   B. *Repair/Alteration/Addition to Existing Construction.*

1	1. As set forth in the unit cost schedules in Subsection 8-31(c) II.C.	
2	C.	
3	1. <u>Meter Loops</u>	
4	a. First	\$16.00
5	b. Additional	\$8.00
6	<u>Load Centers, Regardless of Voltage</u>	
7	Up to 60 amps	\$9.00
8	Up to 100 amp	\$18.00
9	Up to 150 amp	\$28.00
10	Up to 200 amp	\$38.00
11	Over 200	\$6.00 per 100 amp
12		over 200 amp
13	2. <u>Openings</u>	
14	1 to 20	\$12.00
15	21 to 60	\$28.00
16	61 to 100	\$34.00
17	101 to 200	\$57.00
18	201 to 300	\$74.00
19	301 to 400	\$91.00
20	For each 25 over 400	\$6.00
21	3. <u>Motor and Generator Wiring</u>	
22	Up to 1 hp	\$6.00
23	2 to 4 hp or kW	\$9.00
24	5 to 10 hp or kW	\$14.00
25	11 to 15 hp or kW	\$17.00
26	16 to 20 hp or kW	\$21.00
27	21 or over hp or kW	\$25.00
28	Fraction horsepower motors can be grouped for their total horsepower and paid	
29	for as one (1)-unit.	
30	5. <u>Temporary Power to Building</u>	\$25.00
31	6. <u>Smoke or Carbon Monoxide Detectors</u>	
32	(1-4)	\$12.00
33	Each smoke detector over 4	\$5.00



For inspection purposes smoke detectors may be grouped in a ratio of five (5) detectors to one (1) inspection provided that all detectors are ready for inspection at the same time and are located in the same structure.

7.	<u>Pool Bonding</u>	\$18.00
8.	<u>Pool Pump (each)</u>	\$12.00
9.	<u>Hydro Massage Tub</u>	\$10.00
10.	<u>Hot Tub or Spa</u>	\$14.00
11.	<u>Miscellaneous.</u> Special circuits such as window air conditioners, baseboard heaters, rectifiers, motion picture machinery, x-ray machines, special equipment, outdoor lighting or any circuits not already covered.	\$18.00
12.	<u>Dishwashers or Trash Compactor</u>	\$6.00
13.	<u>Disposal/Ceiling Fan, Vent Hood, Bath Fan, Exhaust Fan (each)</u>	\$6.00
14.	<u>Electric Heat</u>	
	1 to 15 kW	\$8.00
	16 to 25 kW...	\$15.00
	Motor/No Electric Heat (Gas-Fired Furnace)	\$6.00
15.	<u>Construction Meter</u>	
	(Owner or Contractor)	\$28.00
16.	<u>Range</u>	\$17.00
17.	<u>Dryer</u>	\$17.00
18.	<u>Water Heater</u>	\$17.00
19.	<u>Sign</u>	\$35.00
20.	<u>Investigation</u>	\$45.00
21.	<u>Inspection (each)</u>	\$25.00
22.	<u>Re-Inspection (each)</u>	\$45.00

D. *Temporary Power Requirements.* Before any power is supplied to the permanent distribution system of a building under construction, written notice must be submitted to this office noting the length of time the temporary power will be needed before the final electrical inspection is made, the understanding that the structure will not be occupied until after the final inspection, and that the party submitting the request will assume liability of any damage incurred as a result of disconnection of power from the building as a result of a violation of this ordinance. The time limit on temporary power being furnished to the building will be determined on the basis of need, not to exceed thirty (30) days. An extension of time may be granted only by special permission.

1 After release for connection to electrical service, if connection is not made within six (6)  
2 months, a new meter loop permit and inspection approval will be required before release.

3 E. Expiration of permits shall be assessed as provided in Subsection 8-31(c) I.T.

4 F. Minimum fee for permit for electrical work shall be Fifty Dollars (\$50.00).

5 G. *Work with No Permit.* In case it shall be discovered that any electrical work has been  
6 installed or put into use for which no permit has been issued, the violator shall pay a fee  
7 equal to three (3) times the permit fee which shall have been paid for work done in violation  
8 thereof and no additional permits shall be granted until all fees have been paid.

9 III. Plumbing Permit Fees

10 A. *New Construction.*

11 1. One-and Two (1)-Family Dwellings: \$0.10/square-foot under roof

12 2. All other occupancies:

13 As set forth in the unit cost schedules in Subsection 8-32(c) III.B.

14 B. *Repair/Alterations/Addition to Existing Construction.*

15 1. Unit Costs – Each Plumbing Fixture Outlet or Appliance \$6.00

16 Shall include each water closet, urinal, bidet, sink, lavatory, basin, laundry sink,  
17 wash tray, beer or soda fountain, bath tub, hot tub, shower, sauna, drinking  
18 fountain, wet bar, washing machine, hose cabinet or hose rack, fire pump, sewer  
19 ejector, cooling tower, sill cock, dental unit, hub drain, floor, area or roof drain,  
20 sand trap, grease trap, sump pump or any other plumbing element commonly  
21 known as plumbing fixture.

22 2. Water Service \$30.00

23 3. Water Housepiping \$30.00

24 4. Water Standpipe \$30.00

25 5. Backflow Prevention Device \$30.00

26 6. Sump \$8.00

27 7. Swimming Pool \$14.00

28 8. Renew Soil Line \$8.00

29 9. Renew Gas Vent \$8.00

30 10. Gas Housepiping \$30.00

31 11. Additional Opening \$6.00

32 12. Floor Furnace \$17.00

33 13. Unit Heater \$17.00

34 14. Wall Furnace \$17.00

35 15. Commercial Dryer \$17.00

1	16. <u>Commercial Range</u>	\$17.00
2	17. <u>Water heater</u>	\$17.00
3	18. <u>Miscellaneous</u>	\$17.00
4	19. <u>Inspection</u>	\$25.00
5	20. <u>Investigative Inspection</u>	\$45.00
6	(As per conditions of Subsection 8-31(c) I.O.)	
7	21. <u>Re-Inspections</u>	\$45.00

8 C. Expiration of permits shall be addressed as per conditions of Subsection 8-31(c) I.T.

9 D. Work located out of City limits shall be charged a surcharge of 50% of total permit charge.

10 E. Minimum fee for any permit for plumbing work shall be Fifty Dollars (\$50.00).

11 F. *Work with No Permit.* The penalty for failure to obtain a permit for work as called for in  
 12 City Code shall be as described in the penalty section of this code, and in addition to any  
 13 such fine or imprisonment as may be imposed pursuant to said penalty section, the violator  
 14 shall pay a fee equal to three (3) times the permit fee that was paid for work done in  
 15 violation hereof.

16 IV. Heating/Air Mechanical Permit Fees

17 A. *New Construction.*

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|----|--|------------------|
| 18 | 1. One-and Two-Family Dwelling:  | 0.10/square-foot |
| 19 | 2. All other occupancies. As set forth in the cost schedules in Subsection 8-31(c) IV.B. |                  |

20 B. *Commercial and Residential Replacements, Repairs, Alterations and Additions.*

21	<u>Total Valuation</u>	<u>Mechanical Fee Schedule</u>
22	\$500 and less	No fees, unless inspection required, in which case a
23		\$25.00 fee for each inspection shall be charged.
24	\$100.01 to \$50,000	\$50.00 for the first \$2000.00 plus \$6.00 for each
25		additional thousand or fraction thereof
26	\$50,001 to \$100,000	\$350.00 for the first \$50,000 plus \$5.75 or each additional
27		thousand or fraction
28	\$100,001 to \$500,000	\$640.00 for the first \$100,000.00 plus \$5.50 for each
29		additional thousand or fraction thereof
30	\$500,001 and up	\$2840.00 for the first \$500,000.00 plus \$5.00 for each
31		additional thousand or fraction thereof.

32 Boiler Permits are issued only with proof of special boiler license.

33	2. <u>Inspection (each)</u>	\$25.00
34	3. <u>Re-Inspection (each)</u>	\$45.00
35	4. <u>Investigative Inspection (each)</u>	\$45.00

- 1 C. Minimum Fee for any Hearing/Air or Mechanical Permit shall be Fifty Dollars (\$50.00).
- 2 D. Expiration of permits are addressed as per conditions of Subsection 8-31(c) I.S.
- 3 F. Work located out of City Limits shall be charged a surcharge of 50% of total permit charge.
- 4 G. *Penalties (Working Without a Permit)*. Where work for which a permit is required by the
- 5 Arkansas Mechanical Code is started or proceeded prior to obtaining said permit, the fee
- 6 herein specified shall be tripled; however, payment of such triple fee shall not relieve any
- 7 person from fully complying with the requirements of the Arkansas Mechanical Code in
- 8 the execution of the work nor from any penalties prescribed herein and no additional
- 9 permits shall be granted until all fees have been paid.

10 **Section 2. Repealer.** The provisions of all technical codes, ordinances and codes of ordinances in  
11 conflict with the provisions of this ordinance are hereby repealed.

12 **Section 3. Emergency; effective date.** The ability to properly inspect and permit construction related  
13 work in the city and to assure proper funding for such inspections is essential to the public, health, safety  
14 and welfare. The effective date of this ordinance shall be January 1, 2023.

15 **PASSED: December 6, 2022**

16 **ATTEST:**

**APPROVED:**

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18 \_\_\_\_\_  
19 **Susan Langley, City Clerk**

\_\_\_\_\_ **Frank Scott, Jr., Mayor**

20 **APPROVED AS TO LEGAL FORM:**

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22 \_\_\_\_\_  
23 **Thomas M. Carpenter, City Attorney**

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