





# Exhibit A



## DEPARTMENT OF HOUSING & NEIGHBORHOOD PROGRAMS

500 West Markham, Suite 120W  
Little Rock, AR 72201  
Phone (501) 371-6825 Fax (501) 399-3461  
www.littlerock.gov

December 17, 2024

«Owner»  
«Owner\_Address»  
«City\_State\_Zip»  
  
« RE: Lien #»

Dear Property Owner:

The City previously placed a lien against your property at «St\_» «Dir» «Address», Little Rock, AR., because of corrective action and/or administrative costs. This lien has not been satisfied, so pursuant to Arkansas law, the City intends to certify this lien to the Pulaski County Treasurer for collection on the tax bills for the following year.

As the last owner of the public record of the property, the City of Little Rock is hereby notifying you that it intends to pursue, through the Pulaski County Treasurer, efforts to collect for work done on your property. All liens will go before the Little Rock Mayor and Board of Directors on Tuesday, December 17, 2024 at 6:00 p.m. to be certified to the Pulaski County Treasurer for collection. If you wish to challenge the lien, please contact Tina Perkins at (501) 918-5224 by Tuesday, December 10, 2024, and she will discuss the Board hearing process and provide you with an opportunity to speak with Code Staff prior to Board Meeting.

If you have specific questions about what work was performed to constitute a lien being placed on your property, or need additional information, please contact Tina Perkins at (501) 918-5224.

Sincerely,

*Kevin D. Howard*

Kevin Howard  
Housing and Neighborhood Programs Director

