

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
DECEMBER 17, 2019 AGENDA**

<p>Subject:</p> <p>Human Resources Employment Division Software procurement.</p> <p>Submitted By:</p> <p>Human Resources Department</p>	<p>Action Required:</p> <p style="text-align: center;">√ Ordinance Resolution</p>	<p>Approved By:</p> <p style="text-align: center;">Bruce T. Moore City Manager</p>
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SYNOPSIS	<p>The Human Resources Employment Division is requesting approval to waive competitive bidding and to authorize the City Manager to enter into a Sole-Source Contract Addendum with Governmentjobs.com, Inc. (d/b/a NEOGOV) to purchase the NEOGOV Onboard portion of the software program.</p>
FISCAL IMPACT	<p>The purchase amount is \$70,745.73, which includes applicable taxes and fees, and funds are available from Account No. 102701.</p>
RECOMMENDATION	<p>Approval of the ordinance.</p>
BACKGROUND	<p>Governmentjobs.com, Inc. (d/b/a NEOGOV) is the sole supplier for the Human Resources Employment Division software licenses and related services for the City’s Applicant Tracking System (ATS). The ATS is also integrated with the testing modules (Test Genius) and electronic testing platforms (web based test administration) which as bundled in one contract/cost. The NEOGOV services utilized by the City currently are: Insight Enterprise; NEOGOV Onboard; and NEOGOV Core HR Employee Management.</p> <p>The NEOGOV solutions are developed within and supported by the NEOGOV organization for services in the state and local government marketplace and is also the sole provider for related solution training, documentation, hosting services and maintenance of these products.</p>