OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS

BOARD OF DIRECTORS COMMUNICATION
NOVEMBER 12, 2023 AGENDA

Subject:	Action Required:	Approved By:
Approval of a resolution to enter into a contract with SHI, Inc., for the renewal of the Building Application System for the Department of Emergency Communications.	Ordinance √ **Resolution**	
Submitted By:		
Department of Emergency Communications		Emily Cox Acting City Manager

SYNOPSIS	To authorize the City Manager to enter into a contract with SHI, Inc., for the renewal of the Building Application System provided by Quickbase, Inc., for the Department of Emergency Communications.
FISCAL IMPACT	The total amount is not to exceed $70,903.88, which includes the cost for all users at $39,726.62 and the annual service package of $31,177.26. Funds for this purchase are available in the 9-1-1 Wireless Account No. 220512.
RECOMMENDATION	Approval of the resolution.
BACKGROUND	The Department of Emergency Communications obtained a new Business Application System provided by Quickbase, Inc., which allows the Department to merge its business/administrative needs with the daily workflow functions in a seamless manner. As the 9-1-1 Emergency Communications Center continues to transition to a stand-alone center, it has been observed that there is a need to streamline the workflow, reorganize records within the department, and create an environment that allows the employees to independently function and held accountable.

BACKGROUND CONTINUED

Employees will be allowed to have independent access to the application in order to safely and securely maintain their own employee matters such as; clocking in and out, signing up for overtime shifts, requesting time off, etc. This will make it easier to manage and monitor the employees' functions while providing a paperless concept in the workflow.

Because SHI, Inc., is an approved software value-added reseller, and provides maintenance agreements for software licensing, the Department was able to utilize the Sourcewell Technology Catalog Solutions Contract No. 081419-SHI for this purchase.