OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS

BOARD OF DIRECTORS COMMUNICATION
DECEMBER 1, 2015 AGENDA

Subject:	**Action Required:**	**Approved By:**
Service Agreement with Little Rock Convention and Visitors Bureau to provide fleet maintenance, repair and fueling for LRCVB vehicles **Submitted By:** Fleet Services Department	Ordinance √ **Resolution** Approval Information Report	Bruce T. Moore City Manager

SYNOPSIS	A resolution to authorize the City Manager to execute a public agency service agreement with the Little Rock Convention and Visitors Bureau to provide fleet maintenance, mechanical repairs, body work and fueling service for their fleet of six (6) vehicles. This agreement will have a term of one (1)-year, with the option to renew for two (2) additional one (1)-year terms.
FISCAL IMPACT	None.
RECOMMENDATION	Approval of the resolution.
CITIZEN PARTICIPATION	N/A
BACKGROUND	LRCVB does not own or operate a fleet services facility that is equipped to handle all of the necessary maintenance, repairs and fueling for their current inventory of six (6) vehicles. The City of Little Rock Fleet Services Department is capable of providing these services without causing delays in the provision of services to City departments and without the necessity of additional personnel or equipment.