

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION  
OCTOBER 2, 2024 AGENDA**

<b>Subject:</b>	<b>Action Required:</b>	<b>Approved By:</b>
<p>To authorize an agreement with VSP to provide Administrative Services for the City's Self-Insured Vision Plan,</p> <p><b>Submitted By:</b></p> <p>Human Resources Department</p>	<p>Ordinance √ <b>Resolution</b></p>	<p>Emily Cox Acting City Manager</p>
<b>SYNOPSIS</b>	<p>To authorize the City Manager to enter into an Administrative Services Agreement with VSP for the City's Self-Insured Vision Plan for City employees and dependents the period of January 1, 2025, to December 31, 2025.</p>	
<b>FISCAL IMPACT</b>	<p>The current rate has been guaranteed through December 31, 2025. The amount not to exceed is \$155,000.00 for administration and claims. This is a Self-Funded Plan; therefore, the City pays claims, not the vendor. Funds required for this contract will be available from a line item for Group Vision Insurance in the 2025 Budget, Accounting Unit No. 210259 and Account No. 53400-S00B329.</p>	
<b>RECOMMENDATION</b>	<p>Approval of the resolution.</p>	
<b>BACKGROUND</b>	<p>The City offers Group Vision Insurance for City employees, their dependents and retirees and their dependents. In 2016, the City conducted a competitive selection process and determined that the most qualified applicant with the best overall rate to provide such services for City employees was VSP. On November 1, 2016, Resolution No. 14,446 authorized the initial term of the contract with VSP from January 1, 2017, to December 31, 2017, with the final term of January 1, 2023, to December 1, 2023.</p>	

**BACKGROUND  
CONTINUED**

The City's employee benefit consultant, JTS Financial, evaluated the self-insured vision insurance market and determined once again that VSP was the most qualified with the best overall rate. This is year two (2) of a potential seven (7)-year term.