

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
OCTOBER 18, 2022 AGENDA**

Subject:	Action Required:	Approved By:
<p>Annual contract for the purchase of Oils and Lubricants for City Vehicles and Equipment.</p> <p>Submitted By:</p> <p>Fleet Services Department</p>	<p>Ordinance √ Resolution</p>	<p>Bruce T. Moore City Manager</p>
SYNOPSIS	<p>A resolution to authorize the City Manager to enter into a contract with The McPherson Companies, Inc., for the purchase of Oils and Lubricants for use in all City Vehicles and Equipment.</p>	
FISCAL IMPACT	<p>The total amount is not to exceed \$150,000.00 annually, and funding is available in the Fleet Services Parts Account No. 600013-60310.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
BACKGROUND	<p>Vendor selection was made through the formal bid process, Bid No. 997, with three (3) qualified bids received; The McPherson Companies, Inc., submitted submitting the lowest qualifying bid. Resolution No. 15,330 (November 2, 2020) authorized an APO of a one (1)-year contract with not more than two (2), one (1)-year renewal extensions. This represents year three (3) of a three (3)-year term.</p>	